

FITNESS NORTHERN IRELAND

Recognition of Prior Learning – Action Plan

THE EVIDENCE

A learner may wish to claim credit for prior learning or experience. S/He may bring evidence to the attention of the centre and steps will be taken to ensure the following:-

The evidence is appropriate to the qualification.

The evidence is considered by the centre as valid and can be held securely by the centre.

Any certificate gained by the learner is the original document from the awarding body.

Work products must be signed by the learner and dated to be authentic reliable and current.

THE WITNESS

A witness statement should be from a person who has the knowledge and standing in the workplace or has links in their occupation to the learner's past experiences. An assessor award held by the witness would strengthen the case.

The person providing the evidence should be **reliable** in giving judgements of evidence against the criteria.

The evidence should reflect competency over a period of time so more than one piece of evidence would be required for sufficiency.

The evidence should be presented in the original format and signed and dated.

THE ASSESSOR

The centre will judge the evidence for Reliability, Sufficiency, Validity, Authenticity against the qualification standards and syllabus.

All decisions are to be forwarded to Active IQ and evidence documents kept and shown to ACTIVE IQ

Any assessor who accepts a fraudulent piece of evidence must also be reported to Active IQ.